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Team Launch and Champions

Ask independently and check outcomes

Two hours with your work questions

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What you can do afterwards

Ask three personal questions

Correct misunderstandings

Send hints to the right role

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Purpose and limits

One approved task

Evidenced information and visible open items

Clear handover to a specialist

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A question during work

The need in your own words

Clarify an important detail

Check result and source

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Correction and status

Correct what was misunderstood

Explicitly confirm the hint

Ask about its later state

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Your three questions

Check a routine answer against the source ID and revision

Correct a misunderstood site personally

Record the boundary, feedback recipient and pending access

Activity: Prepare sheet 11.2

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Six short practice rounds

Two people work in parallel in suitable modes

Six minutes per person, one minute to switch

Speech, text or agreed access assistance

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A useful error report

Question and observed result

Evidence and intended correction

Recipient and next state

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Champions in the team

Help people start

Gather questions and track state

Make changes visible in feedback

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One recurring use occasion

An actual need

A simple action

An immediately useful result

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The personal contribution

Check a source

Correct a summary

Submit a gap for review

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Continuing in daily work

Quick guide and contacts are ready

Pending questions receive more practice

The first feedback review has a date